

## **Expression of Interest (Eoi) for Engaging Technical Partner for Registration and Accreditation of ECCE Establishments in the State of Punjab.**

The Department of Social Security, Women and Child Development, Government of Punjab intends to engage technical partner(s) for the purpose of strengthening its expertise in the domain of early childhood care & education (ECCE). The objective is to sensitize and develop information, education and communication material, align the early childhood care & education (ECCE) curriculum with the National/ State Education/ ECCE Policy, ECCE content development, develop an online mechanism for registration and accreditation of government-run Anganwadi Centres (AWCs) and private ECCE establishments, pre-primary schools, private play-way schools, creches, ECCE centres, day-care centres, any other establishment working in early childhood care and education in the state of Punjab.

The role of the technical partner is to validate quantitative and qualitative data points for evaluation and provide technical guidance on registration and accreditation of ECCE establishments; to achieve the underlying objectives of Early Childhood Care and Education (ECCE) policy and ECCE guidelines as framed and notified by the Government of Punjab. The verification and validation of work to be done by the technical partner will not involve any field inspection of the institution. The entire process will be completed by using the information available in the public domain and, as well as the information provided by the institution on the departmental portal/ application form for registration and accreditation & gradation & purpose.

This Expression of Interest (Eoi) requests proposal submission from potential technical partners who wish to participate. The following are mandatory requirements for this Eoi.

1. Experience(s) in the area of early childhood care education.
2. Experience in training to any Govt/ Semi-Govt. Organization.
3. Experience in ECCE work i.e. academics, content/ curriculum development on ECCE, working with similar nature of the project with any state Govt. related to primary or pre-primary education.
4. Familiarity with the ECCE policy, guidelines, and ability to interpret information for validating the claims submitted by the institutions.
5. Experience in developing online portals/ tools/ apps/ websites.
6. Demonstrate an innovative approach for the implementation of underlying objectives of ECCE policy or draft guidelines as notified by the Government of Punjab.

## **Scope of work**

The scope of work involves:

1. To advise the department on the drafting of the State ECCE Policy and curriculum development on ECCE and align it with the National/ State Education/ ECCE Policy.
2. To provide technical support/ advice on the implementation of the State ECCE Policy to the State ECCE Council and the Department.
3. To prepare and develop information, education, and communication (IEC) material for the sensitization and awareness regarding ECCE to the departmental functionaries.
4. To prepare and develop information, education, and communication (IEC) material for the sensitization and awareness regarding ECCE to the public at large and its dissemination to all ECCE establishments in the State.
5. To prepare and develop IEC material for the sensitization and awareness regarding the benefits of registration & accreditation of these institutions.
6. To develop portals/ tools/ apps/ websites for registration and accreditation of ECCE establishments and any other establishment working in the area of preschool education in the State.
7. The development of methodology and parameters, including, health and safety, physical environment, infrastructure, record keeping, quality education, staffing pattern, management, etc on the basis of quality standards of preschool education as defined in the National Early Childhood Care and Education Policy (NECCE) and National Education Policy and amend it accordingly as per the revisions put forth by the government.
8. To provide guidance and necessary assistance for the purpose of accreditation to these institutions.
9. To prepare a plan for fundraising under CSR for the improvement of infrastructure for ECCE in AWCs.
10. To document good practices being followed by different ECCE establishments in the State of Punjab and dissemination of these practices to other establishments of the state.

## **Rights of the Department**

1. The department may accept or reject any or all the responses to this request for proposal document or any portion thereof without specifying any reason.
2. The department may seek additional proposals and conduct negotiations or sign a contract with one or more qualified technical partners.
3. To cancel or withdraw this EoI at its sole discretion without the substitution of another EoI or alter terms and conditions and evaluation criteria of this EoI.
4. To check and investigate the credentials of each potential technical partner at any time prior to or after the award of contract and signing of MoU.

5. Acceptance and rejection of any proposal shall have no legal obligation on the department.

### **Cost for Preparation and Execution of Proposal (Project)**

The EoI submitted by the potential technical partners should be exclusive of all financial liabilities that will arise as part of this project and involve all costs including setup, operational cost, consultancy cost, assistance fee, any other cost regarding (including training of staff of these establishments) the implementation of this project. The financing of the proposal will be from the fees/ charges/ consultancy fees to be levied on ECCE establishments. A quarterly review of the project will be conducted by the State ECCE Council to assess the revenue being generated from the project and in case of a shortfall, other arrangements will be made. However, the department may with the approval of competent authority i.e. State ECCE Council may allocate additional funds for training and sensitization of staff of AWCs to enable them for registration and accreditation of AWCs. The service provider will not increase any fee at its sole discretion without the consultation and approval of the department

Further service provider has to give a break-up all its cost for evaluation, including registration fee, portal development fee, consultancy fee, any other fee, and quote a comprehensive price for the same. The taxes applicable should be quoted clearly in the proposal.

### **Financial Bid Format**

The potential technical partners are required to provide a cost structure based on EoI requirements for registration, accreditation, evaluation, portal development and consultancy and training, any other cost clearly in EoI and a comprehensive rate should be clearly quoted. Any other cost which is outside the scope of rates quoted those need to be clearly indicated by the service provider. (Annexure I)

### **Evaluation Criteria**

The evaluation criteria for request for proposal will involve:- 3 stage evaluation as below:-

1. Stage 1: Evaluation will be done by the scrutiny committee which will actually evaluate the satisfaction of requirements mentioned in EoI. Its experience in validation and verification of data, and experience in early childhood care and education field.
2. Stage 2: Evaluation will be selection committee which will evaluate the understanding for implementation of project by the technical partner and; an innovative approach in delivery of assigned tasks. The interested service provider will have to make a presentation before the selection committee for the same.
3. Stage 3: The final approval authority will be done by the Government.

## Eol Evaluation Criterion

### Stage 1

S No	Item	Max Marks	Remarks	Validation
2	Experience/Work in similar nature of the project with any state Govt. related to primary or pre-primary education.	10	Two Marks Per Project	Certificate issued by Authority /Proof of Engagement in project
3	Experience in developing online portals/ tools/ apps/ websites.	10	Two Marks per App/Web Portal	Self-Declaration and Details of App/Portal
4	Human Resource Strength	10	0 (if < 3 Employees) 5 (if >3 and <5 Emp) 10 (if > 5 Employees)	Details of Employees/ Manpower

### Stage 2

S No	Item	Max Marks	Remarks	Validation
1	Presentation and Interview	50	On basis of Proposed Action Plan	By Selection Committee

### Stage 3

S No	Item	Max Marks	Remarks	Validation
1	Financial Score	NA	L1	By Selection Committee

## The Accreditation Process

- The gradation & accreditation is the process by which a recognised institution establishes standards for service. These standards must be over and above the minimum standards as defined in National Early Childhood Care and Education Policy/ State Guidelines.
- The concerned institution will apply for evaluation against the standards and if found to meet or surpass them then gradation certificate will be granted.
- In any case institution have to meet the minimum standards and registration certificate will be given only when minimum standards are met.

- Gradation & accreditation will involve the evaluation of quality of infrastructure or ECCE practices and will be subject to review after 5 years or period decided by State ECCE council.
- The gradation & accreditation will be based on quality standards as defined in early childhood care education policy by MoWCD, Government of India or ECCE guidelines as notified by the Government of Punjab.

Further the primary goal of the department is to ensure the assessment and accreditation process transparent and objective; and for the same the department is of view to administer the process using a web portal. The web portal will be access controlled and used by only authorised persons of the department or technical partner.

### **Application Fees and Earnest Money Deposit (EMD)**

The service provider or bidder intended to bid or submit for request for proposal will submit ₹5000 as application fee and ₹ 250000 as EMD as Bank Draft/Fixed Deposit to the department in favour of Director, Social Security, Women and Child Development, Punjab

### **Other Terms and Conditions**

1. The successful bidder will sign a detail MoU with the department to implement the project in time bound manner.
2. The department may increase the scope of work in consultation with technical partner on the terms and conditions mutually agreed by both the parties.
4. If the bidder failed to implement the programme and time bound manner after giving a notice of 15 days, the department will have a right to negotiate with the L-2 bidder
5. If there will be the any dispute regarding the interpretation and regarding the execution of projects that the decision of ECCE council will binding on the bidder or service provider.
6. All court cases will be subject to the jurisdiction of Chandigarh Courts only.
7. If any organisation or bidder is bidding for the project has any lawsuits pending against them regarding the implementation of any project having similar nature, the proposal will be rejected immediately. The bidder must submit a self-declaration for the same.
8. The technical partner must provide its profile along with the total strength, qualification and experience of team in detail along with the proposal.
9. The technical partner has no right over the registration fee of institution that will retain by department.
10. The technical partner must provide at least 2 client references along with proposal whose scope of work is like that described in this EoI.
11. The bidder have submit a copy of online submitted form along with Fee and EMD to directorate.

12. The evaluation criteria will involve validity of documents given in technical form, presentation before selection committee and financial bid submitted by bidder.
13. The validation of documents for Technical Evaluation (Part-A) will be done by scrutiny committee on 26.04.2023
14. The Presentation by prospective bidders before Selection Committee (for Evaluation for Technical Bid (Part-B) will be on 27.04.2023 at 11:00 PM
15. The last date to receive application online is 24.04.2023 and Submission of printout of offline application is 25.04.2023 upto 5:00 Noon

**Contact Person**

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